

London Bridge Preschool & Kindergarten

Financial Agreement

2024-2025

Parent's Name _____

Child's Name _____

Please initial on the lines below indicating that you have read and understand each item.

Registration Fee

____ **LBP REGISTRATION FEE IS NON-REFUNDABLE.**

The LBP Registration Fee includes a curriculum fee, technology fee, and class t-shirt fee. This is due at the time of registration and is required to complete enrollment.

Tuition Payments

____ **Tuition is based on a yearly rate that is broken down into monthly payments. Therefore, all days that are closed for holidays have already been adjusted into the tuition payment.**

Monthly payments are due on the **15th** of each month for the following month. Tuition for September 2024 is due by August 15, 2024 or at the time of registration if registration takes place after August 15, 2024. Final tuition payments for the year will be due April 15, 2025. If tuition **payments** are made after the 20th of the month, a **\$35 late fee** will be applied to your account and must be paid with your late tuition payment. Tuition payments can be made by cash, check, or charge at the welcome center desk or through your LBP financial account that can be set up after the registration process is complete. You will receive an email from accounting to do so.

____ In the event LBP will have to close due to inclement weather, tuition will not be adjusted or reimbursed.

____ In the event there is an Emergency School Closure directed by government and/or civil authorities, there will be no reimbursement of paid tuition for the current month. However, reimbursement will be made for all tuition paid in advance for the upcoming months.

Withdrawals

____ A two-week written notice is required upon withdrawal from the program; otherwise, the tuition payments already made will not be reimbursed.

Delinquent Accounts

____ Tuition payments are due on the **15th** of the month prior to the month you are paying for. Past due accounts that have not been paid in full by the first of that month will result in student dismissal from the **classroom**. If then, the account is not brought current by the 15th of that month, it will result in automatic withdrawal from the **preschool**. To re-enroll your students, you will need to bring your account current and pay an additional registration fee.

Signature of Parent or Legal Guardian _____ Date _____